



Employment/Volunteer Application

Name _____ Date _____

Email _____ Mobile # _____

For what part-time position(s) are you applying

PAID	Parking Attendant (18yrs+)	Box office (18 yrs+ HS diploma)	Hosting staff (16 yrs+)
VOLUNTEER	Hosting staff (16 yrs+)		

What interests you in helping at HCT? _____

(use back for more)

Rank yourself 1-6 on the following skills:

(1 is exceptional, 2 is good, 3 is a bit above average, 4 is a bit below average, 5 is working on it, 6 is poor)

ability to convey <i>friendliness and happiness</i>	1	2	3	4	5	6
ability to <i>learn and follow</i> procedures	1	2	3	4	5	6
understanding/ <i>use of digital technologies</i>	1	2	3	4	5	6
willingness to <i>follow specific instructions</i>	1	2	3	4	5	6
how well you <i>fulfill personal commitments</i>	1	2	3	4	5	6
<i>listening to & understanding</i> customers	1	2	3	4	5	6
how regularly you <i>arrive on-time</i>	1	2	3	4	5	6
<i>personal cleanliness and presentation/ poise</i>	1	2	3	4	5	6
your experience <i>supporting others</i> less able	1	2	3	4	5	6
typing skills (speed and <i>accuracy</i>)	1	2	3	4	5	6
<i>willingness to admit</i> mistakes	1	2	3	4	5	6
<i>willingness to ask</i> for help in front of others	1	2	3	4	5	6
ability to <i>set aside your mobile device</i> at work	1	2	3	4	5	6

REFERENCE: _____ email _____

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*****Describe on back why you are the best candidate for this position*****

Incomplete applications not considered